

GENERAL INFORMATION

Swimming New Zealand rules and regulations govern this competition.

This meet is open to financial, registered (at the time of competition) Swimming New Zealand Competitive Swimmers and foreign swimmers registered with foreign FINA affiliated swimming federations.

For information and updates to this document please refer to the [Swimming New Zealand website](#). This is a living document. Please check back here regularly to ensure you have the correct version.

All participants must agree to comply with the Sports Anti-Doping Rules.

Venue Address

Wellington Regional Aquatic Centre
63 Kilbirnie Crescent
Kilbirnie
Wellington 6022



Meet Contacts

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Host Region

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General Entry Information

Entry Deadline

SUNDAY 12 MARCH 2017 at 11.59pm. Late entries will not be accepted.

NO REFUNDS for any withdrawals (including medical) will be given once entries have closed.

Entry Process

All entries must be submitted via the SNZ National Database. Individuals will be able to access and complete their entries online via their MyPage.

There is no limit on the number of individual event entries.

Age Groups

The age groups to be swum for both male and female are as follows: 'Age' Category – 12&13 years, 14 years and 15 years. 'Youth' category 16, 17&18 years.

Foreign Entries

Visitors will be able to submit entries using either the TM File or spreadsheet available on the event website. These need to be emailed to events@swimming.org.nz by the entry deadline date specified above.

Foreign entries also need to be accompanied with a signed Travel Authorisation Form/Letter from the national federation.

Foreign clubs are required to provide a proof of entries report upon submission of entries.

There is no limit on international visitor's entries for timed finals but only two (2) international visitors may swim in the fastest timed final. Only three (3) international visitors may swim in the finals with a maximum of two (2) allowed to swim in any one final.

Entry Fees

Entry fees are \$17.50NZD per individual event and \$35.00NZD for relay events.

Entry fees must be paid prior to the start of the meet. If they have not been paid it could result in the withdrawal of swimmers.

Clubs and regions that have not paid the required entry fees at the closing date of entries will be invoiced by Swimming New Zealand.

Qualification Criteria

Age as at 21 March 2017.

The qualifying period is from **1st January 2016 to 12th March 2017.**

The qualifying times are 50m Long Course times. Qualifying times swum in pools other than 50m must be converted using the SNZ Conversions. Swimmers using converted times will be seeded in the slowest heat. All swimmers shall only enter qualified events.

Individual entry times will be generated by the SNZ Database. Performances from International, Regional and Local competitions not held within the database will not be eligible for use to enter this championship.

Only results from approved meets will be able to be used as qualifying times. A list of approved results can be found [here](#).

Swimmers, who wish to enter 50m events, must have achieved a qualifying time in the 100m or 200m of the particular event and also achieved the published qualifying time for the 50m event.

Relays

Relays will be swum as timed-finals, with all timed-finals being swum in the finals session. Relays will be swum in the 'Age' and 'Youth' categories. There shall be a maximum of 2 teams per club and 2 teams per zone in each relay.

Psych Sheets

Preliminary Psych Sheets will be posted on the Swimming New Zealand website on **MONDAY 13th MARCH 2017**.

Corrections and changes to psych sheets are to be sent to events@swimming.org.nz by **11.59pm WEDNESDAY 15th MARCH 2017**.

Final Psych Sheets will be posted on the Swimming New Zealand on **THURSDAY 16th MARCH 2017**.

Finals

Finals will be swum as individual age groups for all ages in the 'Age' category (12 & 13, 14, 15 years). Finals for the 'Youth' category will be swum for the top 30 swimmers in this category with A, B and C Finals.

For a C Final to occur in the 'Youth' category 40 or more swimmers must have swum in the heats, for a B Final to occur the number of swimmers competing in the heats needs to be 30 or more.

Withdrawals

Withdrawals from events at the NZ Age Group Championships need to be submitted at the Team Managers meeting held the day prior to the start of the meet. This does not include withdrawals from finals with the rule regarding those withdrawals remaining as is at 30 minutes from posting of event results. Any withdrawals submitted after the meeting (for heats) will incur a withdrawal fee. As some events are timed finals SNZ regulation 3 will apply.

3.2 For timed-finals, withdrawals must be advised by the end of the session preceding the session with the timed final event.

Protest

Protests must be submitted within 30 minutes following the conclusion of the respective event. The protest fee is set at \$100.00, this is payable upon submission of the correctly completed protest form.

Meet Photography

Participants who have entered this event agree to allow photograph, video multimedia or film likeness taken by accredited photographers to be used for any legitimate purpose by Swimming New Zealand or others as approved by Swimming New Zealand.

Pre Meet Training

Pre event training is as follows:

Monday 20th March 2017: 3.00pm – 7.00pm

Accreditation Information

Accreditations

Regional associations need to complete the coaches and managers form on behalf of the clubs in their region attending the meet. Event passes will be allocated to clubs based on this information.

Clubs are entitled to nominate coaches and team managers based on the number of swimmers they have competing as follows:

1-10 Swimmers = 2 coaches/managers

11-20 Swimmers = 3 coaches/managers

21-30 Swimmers = 4 coaches/managers

31+ Swimmers = 5 coaches/managers

There are now fees associated with coaches/managers passes. This is set at \$60.00 per accreditation. The clubs will be invoiced for these accreditations after the close off for accreditations forms to be submitted.

These fees will need to be paid prior to the start of the meet. Failure to do so will mean a pass is not issued to the coach/manager.

Late applications for coaches and managers passes will be accepted but with a penalty of \$150.00 per pass.

Accreditation Criteria

Coaches must be registered with Swimming New Zealand as a professional coach and must be showing as financial and active in the Swimming New Zealand database.

Managers must be an active member on the Swimming New Zealand database. They can be registered as volunteer membership type. They are not permitted to be undertaking any coaching on pool deck.

Swimmers will all be issued a pass.

Passes must be worn while on pool deck, anyone not wearing a pass will be asked to move to the spectator's area.

COMPETITION INFORMATION

Warm-up Procedure

SNZ use a standard warm-up procedure for all national competitions. Please refer to the warm-up procedure document on the SNZ website.

Marshalling Process

Heats:

Self-marshalling will be employed during all heats sessions of the 2017 NZ Age Group Championships. Swimmers will be sent to the starting blocks by the clerk of the course who will be on hand to supervise. Swimmers are asked to be in the marshalling area 4 heats prior to their event. For all 50m events swimmers need to be in the heats marshalling area 6 heats prior to their event.

Finals:

Swimmers will need to marshal 6 races prior for 50m events and 4 races prior to their event for all other events and remain in the marshalling area. All swimmers are required to marshal for relays. Swimsuits will be checked at marshalling for legality.

Team Managers Meeting

There will be a team managers meeting held on Tuesday 20th March at 5.00pm in the marshalling room. Regional and club managers will be given a brief run-down of meet activities, expectations of swimmers and clubs, and general delivery of the event.

Each club is asked to have at least one representative at the meeting to ensure all information is delivered back to the swimmers.

Collection of Packs

Packs for team managers including an All Heats Session Programme, Souvenir Programme and Passes must be collected by Regional and Club Team Managers from the pre meet training on Tuesday 20th March between 3.00pm – 7.00pm.

Pool Access

Swimmers/Coaches/Team Managers:

Access to the pool for swimmers, coaches and managers is via the side entrance on Kilbirnie Crescent. Pool Staff will be on hand to ensure that passes are being presented. If you do not have a valid pass you will be required to pay the appropriate admission fee.

Spectators:

Spectators will access the pool via the main entrance from 8am in the morning and 5pm for evening session. Spectator tickets will be available for sale at the venue, they WILL NOT be available for purchase online.

*Please note – Given the number of swimmers/coaches/managers, there will be limited capacity for spectators. If the complex is deemed to be full by WRAC staff, the complex will be closed to additional spectators as required.

Spectators are not to gather around the pool deck (i.e. in front of the grandstand/AOD room and watch racing. WRAC staff will also be monitoring the fire exit/clearways to ensure that spectators are not blocking access.

Please note that the side entrance will be closed at the end of warm up and Swimmers, Team Managers, Coaches must ensure they have their passes to enter the pool.

Officials Information

An officials meeting will be held on Wednesday 21st March starting at 8.45am in the athlete holding room. The meet director will conduct the meeting.

There will be morning tea for officials in the athlete holding room before the morning sessions between 8.30am and 9.30am.

Afternoon tea will be available each day between 5.00pm and 6.00pm in the athlete holding room.

No food will be served to officials during the sessions. We ask that all officials bring with them a water bottle and make sure it is full.

A function will be held for official's; venue and time to be confirmed.

Seating

There will be one rotation of seating during the championships. The seating plan will be posted on the SNZ website. Clubs/Regions are asked to ensure that swimmers with allocated seating do not procure additional seats.

Spectator seating is limited.

Session Programmes

Finals session programmes will be placed in regional boxes outside the Admin Room. Relay and Withdrawal forms will be available from here also. Session programme numbers are based on the regional coaches and managers form. If you require additional programmes these can be purchased from the front desk.

Results

Results will be posted as soon as possible in the complex and on the SNZ website at the completion of each session. Results will be posted on notice boards outside the main changing rooms and on the windows at the end of the pool.

Swimming New Zealand will have live results via the SNZ website and Meet Mobile. The results for each event will be uploaded once the event has been signed off.

Disqualifications

Disqualifications will be announced and a copy of the DQ form put in the Regional Team Manager Box.

Timelines

Timelines will be included in both heats and finals session programmes. The times shown are approximate and races may start before or after the times indicated. It is the swimmers responsibility to be at marshalling at the appropriate time (i.e. 4 heats before a swimmers scheduled race).

Spectator Charges

Door Entry: \$4.00

Tickets will NOT be available for pre-purchase through the Swimming New Zealand shop. Tickets will be available for sale at the venue.

Session programmes will be available for purchase at the main entrance to the pool.

All Heats Sessions programme: \$12.00

Finals Programmes – per session: \$3.00

Parking

Parking is readily available at the rear of the complex and in surrounding streets of Kilbirnie.

For Bus and Public Transport information please visit the [Wellington Transport website](#).

Victory Ceremonies

The Victory Ceremony Timetable will be included in the finals programmes and a musical fanfare will be used to indicate the start of each Victory Ceremony. Victory ceremonies will take place as per the timetable.

Swimmers who are not present WILL NOT RECEIVE THEIR MEDAL.

IMMEDIATELY after finishing their race AND BEFORE warming down the TOP 3 swimmers must go to the presentation area. They must advise the presentation official they are present.

We will endeavour to run the victory ceremonies as timetabled. If for any reason there is a delay in the results being available, the medal presentation for that event will take place as soon as possible.

Dress Standard for victory ceremonies:

- Club or Regional t-shirt, jacket or sweatshirt.
- No Caps or Goggles.
- No towels to be wrapped around the waist.
- Tracksuit bottoms or shorts are recommended.

Merchandise

Merchandise is available for pre-purchase. Race suits and other swim products are also available from Teamline on their online shop and from their poolside shop. Find everything you need on their website www.teamline.co.nz

Banner Placement

Swimming New Zealand will have signage at the Championships; this signage takes precedence for position over regional and club banners. SNZ Reserves the right to remove any banners that are not in appropriate areas or conflict with event signage and/or sponsors.

Certificates

Championship summary certificates to be presented to New Zealanders in all A-Finals including relays.

50m Qualifying Times

Male					Female					
12-13 yr	14 yr	15 yr	16 yr	17-18 yr	12-13 yr	14 yr	15 yr	16 yr	17-18 yr	
FREESTYLE										
29.64	27.83	27.08	26.87	25.60	50	30.00	29.88	29.70	29.52	29.45
1:03.70	1:00.50	59.00	58.29	56.90	100	1:05.50	1:04.50	1:04.00	1:03.75	1:03.50
2:18.50	2:12.00	2:09.50	2:06.70	2:04.50	200	2:21.05	2:20.50	2:17.00	2:16.80	2:16.50
4:52.00	4:40.00	4:34.93	4:32.00	4:28.00	400	4:58.00	4:54.00	4:52.00	4:48.50	4:47.00
					800	10:15.00	10:05.00	10:00.00	9:55.00	9:50.00
19:15.00	18:33.00	18:00.00	17:55.00	17:45.00	1500					
BACKSTROKE										
36.17	33.52	32.80	32.55	31.95	50	35.20	35.00	34.65	34.45	34.20
1:11.78	1:08.87	1:07.38	1:07.27	1:05.70	100	1:14.50	1:13.30	1:12.80	1:12.30	1:12.10
2:33.00	2:29.00	2:26.49	2:25.67	2:24.53	200	2:39.50	2:36.00	2:35.70	2:34.80	2:34.50
BREASTSTROKE										
38.21	37.17	36.22	35.81	34.64	50	40.30	40.05	39.57	39.46	39.13
1:20.75	1:17.72	1:15.82	1:15.32	1:14.76	100	1:24.82	1:23.73	1:23.24	1:22.75	1:22.24
2:55.29	2:49.38	2:47.40	2:45.44	2:44.44	200	3:01.42	2:58.76	2:56.96	2:55.36	2:54.65
BUTTERFLY										
32.39	31.99	30.40	29.62	27.96	50	32.07	31.96	31.81	31.67	31.48
1:10.70	1:07.25	1:06.07	1:05.78	1:03.36	100	1:13.95	1:12.86	1:12.27	1:12.07	1:11.96
2:40.29	2:33.41	2:29.44	2:28.49	2:27.50	200	2:46.37	2:42.43	2:38.97	2:38.00	2:37.50
MEDLEY										
2:37.00	2:30.67	2:27.00	2:25.33	2:24.00	200	2:41.33	2:38.67	2:38.30	2:38.00	2:37.50
5:33.50	5:20.00	5:15.00	5:13.50	5:09.96	400	5:44.61	5:38.00	5:35.92	5:34.70	5:33.89

Day 1 - Tues 21 st March			Day 2 - Wed 22 nd March			Day 3 - Thurs 23 rd March			Day 4 - Fri 24 th March			Day 5 - Sat 25 th March		
Session 1 - Heats			Session 3 - Heats			Session 5 - Heats			Session 7 - Heats			Session 9 - Heats		
Warm-up 7.15 - 8.50am Start 9am			Warm-up 7.15 - 8.50am Start 9am			Warm-up 7.15 - 8.50am Start 9am			Warm-up 7.15 - 8.50am Start 9am			Warm-up 7.15 - 8.50am Start 9am		
1	100m Free	F 13 & Over	11	200m Breast	F 13 & Over	18	400m IM	M 13 & Over	29	400m IM	F 13 & Over	35	400m Free	F 13 & Over
2	400m Free	M 13 & Over	12	200m Breast	M 13 & Over	19	50m Fly	F 13 & Over	30	200m Back	M 13 & Over	36	200m IM	M 13 & Over
3	50m Breast	F 13 & Over	13	50m Free	F 13 & Over	20	50m Fly	M 13 & Over	31	200m Back	F 13 & Over	37	200m IM	F 13 & Over
4	50m Breast	M 13 & Over	14	50m Free	M 13 & Over	21	100m Breast	F 13 & Over	32	100m Fly	M 13 & Over	38	50m Back	M 13 & Over
5	200m Fly	F 13 & Over	15	100m Back	F 13 & Over	22	100m Breast	M 13 & Over	33	100m Fly	F 13 & Over	39	50m Back	F 13 & Over
6	200m Fly	M 13 & Over	16	100m Back	M 13 & Over	23	200m Free	F 13 & Over	34	1500m Free	M 13 & Over	40	100m Free	M 13 & Over
			17	800m Free	F 13 & Over	24	200m Free	M 13 & Over						

Session 2 - Finals			Session 4 - Finals			Session 6 - Finals			Session 8 - Finals			Session 10 - Finals		
Warm-up 4.15 - 5.30pm Start 6pm			Warm-up 4.15 - 5.50pm Start 6pm			Warm-up 4.15 - 5.50pm Start 6pm			Warm-up 4.15 - 5.50pm Start 6pm			Warm-up 4.15 - 5.50pm Start 6pm		
1	100m Free	F 12-13 years F 14 years F 15 years F 16 years F 17-18 years	11	200m Breast	F 12-13 years F 14 years F 15 years F 16 years F 17-18 years	18	400m IM	M 12-13 years M 14 years M 15 years M 16 years M 17-18 years	29	400m IM	F 12-13 years F 14 years F 15 years F 16 years F 17-18 years	35	400m Free	F 12-13 years F 14 years F 15 years F 16 years F 17-18 years
2	400m Free	M 12-13 years M 14 years M 15 years M 16 years M 17-18 years	12	200m Breast	M 12-13 years M 14 years M 15 years M 16 years M 17-18 years	19	50m Fly	F 12-13 years F 14 years F 15 years F 16 years F 17-18 years	30	200m Back	M 12-13 years M 14 years M 15 years M 16 years M 17-18 years	36	200m IM	M 12-13 years M 14 years M 15 years M 16 years M 17-18 years
3	50m Breast	F 12-13 years F 14 years F 15 years F 16 years F 17-18 years	13	50m Free	F 12-13 years F 14 years F 15 years F 16 years F 17-18 years	20	50m Fly	M 12-13 years M 14 years M 15 years M 16 years M 17-18 years	31	200m Back	F 12-13 years F 14 years F 15 years F 16 years F 17-18 years	37	200m IM	F 12-13 years F 14 years F 15 years F 16 years F 17-18 years
4	50m Breast	M 12-13 years M 14 years M 15 years M 16 years M 17-18 years	14	50m Free	M 12-13 years M 14 years M 15 years M 16 years M 17-18 years	21	100m Breast	F 12-13 years F 14 years F 15 years F 16 years F 17-18 years	32	100m Fly	M 12-13 years M 14 years M 15 years M 16 years M 17-18 years	38	50m Back	M 12-13 years M 14 years M 15 years M 16 years M 17-18 years
5	200m Fly	F 12-13 years F 14 years F 15 years F 16 years F 17-18 years	15	100m Back	F 12-13 years F 14 years F 15 years F 16 years F 17-18 years	22	100m Breast	M 12-13 years M 14 years M 15 years M 16 years M 17-18 years	33	100m Fly	F 12-13 years F 14 years F 15 years F 16 years F 17-18 years	39	50m Back	F 12-13 years F 14 years F 15 years F 16 years F 17-18 years
6	200m Fly	M 12-13 years M 14 years M 15 years M 16 years M 17-18 years	16	100m Back	M 12-13 years M 14 years M 15 years M 16 years M 17-18 years	23	200m Free	F 12-13 years F 14 years F 15 years F 16 years F 17-18 years	34	1500m Free (TF)	M 13-18 years	40	100m Free	M 12-13 years M 14 years M 15 years M 16 years M 17-18 years
7	4x200 Free Z Relay	F Age	17	800m Free (TF)	F 13-18 years	24	200m Free	M 12-13 years M 14 years M 15 years M 16 years M 17-18 years				41	4x100 Medley C Relay	F Age
8	4x200 Free Z Relay	M Age										42	4x100 Medley C Relay	M Age
9	4x200 Free Z Relay	F Youth										43	4x100 Medley C Relay	F Youth
10	4x200 Free Z Relay	M Youth										44	4x100 Medley C Relay	M Youth
						25	4x100m Free CR	F Age						
						26	4x100m Free CR	M Age						
						27	4x100m Free CR	F Youth						
						28	4x100m Free CR	M Youth						

